

BUILDING PERMITS: WHEN DO I NEED ONE?

This information is not meant to cover all the requirements of the code. When in doubt contact the city prior to the start of any project.

The Protective Inspection Division works with property owners, tenants, and contractors to ensure new construction and alterations to existing structures are code compliant.

Building Permits must be obtained before beginning any work that requires a permit. The qualified person responsible for the doing the work must submit an application for the required permits, which may include zoning, building, plumbing, mechanical, or electrical permits.

THE FOLLOWING WORK REQUIRES PERMITS:

❖ **New construction, remodeling, additions or alterations to existing structures, such as:**

decks*	basement finish*	entry doors
siding	garages*	sheds (over 200 sq. ft)*
windows	roofing	porches*
swimming pools*	fences (over 7 ft)*	garage door replacement
retaining walls*	demolition*	pole barns*

❖ **Any replacement, alteration, or moving of appliances and fixtures, such as:**

water heaters	ranges	furnace/boilers
air conditioners	gas fireplaces	exhaust fans
gas clothes dryers	water softeners	water treatment systems

❖ **All mechanical, plumbing, electrical, water and sewer work new or replacement, such as:**

fire protection systems	drain, waste, and vent
mechanical vents/ductwork	gas piping
water supply piping	fixture replacement (excluding toilets and faucets for sinks within single, or two, family dwellings)
irrigation systems	electrical devices/fixtures (outlets, switches, light fixtures)

Many informational handouts are available at Burnsville City Hall, or on the City of Burnsville [website](#), to assist you with questions on permits and construction of accessory structures, decks, porches, swimming pools, and fences, for example.

You may apply online at the City of Burnsville [Public Portal](#)

*This project, will require a building plan, and possibly a site plan, upon submittal