

**Agenda Item #4.C.**

**ORDINANCE NO. \_\_\_\_\_**

**CITY OF BURNSVILLE, MINNESOTA**

**AN ORDINANCE OF THE CITY OF BURNSVILLE, MINNESOTA  
ESTABLISHING THE CITY FEES AND CHARGES FOR 2022**

The City Council of the City of Burnsville ordains as follows:

**SECTION 1.**

- (A) Policy and Purpose. By the enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2022 and to comply with Minnesota Statutes, §462.353, subd. 4.
- (B) Fees and Charges. The fees and charges for the City for the year 2022 are as set forth on “Exhibit A” hereto.
- (C) Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by this Ordinance applies.

**SECTION 2.** Effective Date. This ordinance shall be effective January 1, 2022.

**PASSED AND DULY ADOPTED** by the City Council of the City of Burnsville this 7<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
Elizabeth B. Kautz, Mayor

ATTEST:

\_\_\_\_\_  
Macheal Collins, City Clerk



## City of Burnsville 2022 Budget Fees & Charges Schedules

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### Administration Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>ADMINISTRATIVE CHARGES</b>	
Notary Public	\$1 per stamp
Candidate Filing Fee for Mayor/City Council	\$20
Recover Rate for Staff Time (data requests, etc.)	Actual Rate Including benefits (unless otherwise specified in another area)
Copies - Photocopy or Scanned	
Black & White Copies - per page	\$0.25
Black & White - Oversize (11x17)	\$0.50
Black & White - Larger than 11x17	\$5
Color - Letter/Legal Copies -per page	\$1
Color - Oversize (11x17) -per page	\$2
Color - Larger than 11x17	\$10
Election Map - Full Size Color	\$10
Fee for Returned Check or ACH	\$30
Collections/Revenue Recapture/Miscellaneous Billing Assessment Administrative Fee	\$30
Miscellaneous Billing Assessment and Certification Interest Charge	4% above the most recent interest rates received on the sales of construction improvement bonds, rounded up to the nearest .5%
Aggregate Tax	Rate determined by State Statute
Hotel Lodging Tax *	3% of Monthly Net Receipts

\*Use of Lodging Tax Proceeds - 95% of the proceeds obtained from the collection of taxes is used to fund Burnsville Convention & Visitors Bureau. The City retains 5%.

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## Advertising & Sponsorship Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>Birnamwood Golf Course Advertising</b>	
Tunnel Signs: (Minimum three-year contract)	\$300/year
Tee Signs: (Minimum three-year contract) or one-time fee for six years	\$400/year
	\$2,000/six years
Sign Installation: (One-time fee for tunnel or tee signs)	\$50
Score Card Advertising	\$200
<b>Ice Center Advertising</b>	
Ice Resurfacers	\$1,000-\$5,000/year (Includes both sides)
Rink 1 Dasher Board	\$500-\$1,000/year
Rink 2 Dasher Board	\$300-\$500/year
In Ice Logo	\$1,000-\$3,000/year
Rink 1 Scoreboard	\$1,000-\$4,000/year (Includes all four sides)
Rink 2 Scoreboard	\$650-\$1,250/year
<b>Softball Advertising/Sponsorship</b>	
Softball Website Sponsor	Varies Per Agreement
Softball Facility Fence (Lac Lavon)	Varies Per Agreement
Softball Facility Fence (Alimagnet or Neill)	Varies Per Agreement
Softball Tournament Sponsor	Varies Per Agreement
Softball Special Event Sponsor	Varies Per Agreement
Softball Manager Meeting	Varies Per Agreement
<b>Outdoor Reader Board Messages</b>	
Welcome/Event Announcements for private events at City Hall or at Civic Center Parkway	\$50
Event Announcement for public events outside City Facilities held by non-profit organization	\$25
<b>Print Publication and Web Advertising (All ad prices are dependent on placement within the publication)</b>	
<b>Recreation Times</b>	
Full Page Ad	\$1,000-\$1,500
Half Page Ad	\$650-\$750
Quarter Page Ad	\$450
<b>Community Guide</b>	
Full Page Ad	\$800-\$1,250
Half Page Ad	\$400-\$625
Quarter Page Ad	\$200-\$250
<b>Website Advertising</b>	*Google Ad Rates
<b>Recreation Event Sponsorship</b>	
<b>Thursday Rockin' Lunch Hour</b>	
Presenting (10 concerts)	\$2,000
Community (per concert)	\$250
<b>Party on the Plaza</b>	
Booth Sponsor	\$100-\$650
Community Sponsor	\$1,000 - \$2,500
Presenting Sponsor	\$2,000 - \$5,000

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### Advertising & Sponsorship Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>Flicks on the Bricks</b> Presenting (5 movies) \$2,000 Community (per movie) \$500	
<b>I Love Burnsville Friday Fest</b> Presenting \$500 Community \$250	
<b>I Love Burnsville 5K</b> Presenting \$500 Community \$250	
<b>Halloween Fest</b> Presenting \$500 Community \$250	
<b>Adult 62+ Events</b> Community (per event) \$250	

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## Ames Center Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022	2022 Non-Profit
<b>Main Hall</b>		
Rent	\$2,200	\$1,900
Second Performance on same day	\$1,100	\$950
Load In Day/Rehearsal Day	\$1,100	\$950
Utilities (per day)	Included	Included
Custodial Services (per performance)	\$500	\$500
Ticketing Services (per event)	\$150	\$150
Credit Cards - percent of Box office sales	4%	4%
Facility Fee (per ticket)	\$3	\$3
<b>Staffing</b>		
Technical Director (as required) per hour	\$38	\$38
Box Office (per performance)	\$175	\$175
Event Coordinator (per day)	\$175	\$175
House Manager (per performance)	\$325	\$325
House Staff (per performance)	\$300	\$300
Security (per hour) (2 person minimum)	\$25	\$25
Building Engineer (per day)	\$150	\$150
House Lights/Sound (per day)	Included	Included
Spotlights (per performance) (doesn't include operator)	\$75	\$75
Stage Labor (per hour) (3 technician minimum, plus Technical Director) 4 hour minimum per person	\$35	\$35
Projector & Screen	Included	Included
Piano (includes tuning) *Rates do not include Technical Labor *All rates subject to change and negotiation	\$225	\$225
<b>Black Box Theater</b>		
Rent (per performance)	\$800	\$550
Second Performance on same day	\$400	\$275
Load In Day/Rehearsal Day	\$300	\$200
Utilities (per day)	Included	Included
Custodial Services (per performance)	\$250	\$250
Ticketing Services (per event)	\$150	\$150
Credit Cards - percent of Box office sales	4 %	4 %
Facility fee (per ticket)	\$3	\$3
<b>Staffing:</b>		
Technical Director (per hour)	\$38	\$38
Box Office (per performance)	\$150	\$150
Event Coordinator (per day)	\$175	\$175
House Manager (per performance)	\$175	\$175
Security (per hour)	\$25	\$25
Technical package (per day)	Included	Included
Stage Labor (per hour) (4 hour minimum) *Rates do not include Technical Labor *All rates subject to change and negotiation	\$35	\$35
<b>Art Gallery</b>		
Rent, hourly	\$110	\$100

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## Ames Center Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022	2022 Non-Profit
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
<b>Rehearsal Room</b>		
Rent, hourly	\$110	\$100
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
<b>Meeting Rooms</b>		
Rent, hourly	\$95	\$85
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
<b>Green Room</b>		
Rent, hourly	\$95	\$85
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
<b>VIP Suite</b>		
Rent, hourly	\$95	\$85
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
<b>Second Floor Atrium</b>		
Rent, Hourly	\$100	\$90
Utilities (per day)	Included	Included
House Manager, hourly	\$30	\$30
Custodial Services (depending on event type & attendance) (4 hour minimum)	\$100-\$400	\$100-\$400
Podium with Microphone	Included	Included
<b>Second Floor Atrium Wedding Information</b>		
Wedding packages Includes: -8 Hours in space -Tables & Chairs -Set Up/Clean Up -Dance Floor -Event Staff & Security -On-site event coordinator -Bar & Bartender -General Liability Insurance Policy	Call for Pricing	N/A
<b>Additional Items, Equipment Rental, and Applicable Fees</b>		
Bar Set Up (per bar)	\$100	\$100
Linens - Tablecloth (per piece)	\$5	\$5
Linens - Napkins (per bundle of 100)	\$25	\$25
Technical Package - per 4 hours, excludes Main Hall/Black Box, 4 hour minimum	\$300	\$300
Additional Hours of Tech Package	\$35	\$35

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### Ames Center Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022	2022 Non-Profit
Wi-Fi	Included	Included
Staging/Platforming	\$150	\$150
Dance Floor	\$300	\$300
Coffee - per person (plus tax & service charge)	\$2	\$2
Water Service - per person (plus tax & service charge)	\$1	\$1
Coat Check (non-ticketed events) per hour	\$25	\$25
Parking	Included	Included

\*All rates are subject to change without notice. Rates are based upon event needs. Additional charges may apply.

\*All staffing levels and schedules are at the discretion of the Center.

\*All rates subject to Executive Director approval. Some dates as identified as prime dates may have additional fees.

\*All events over 75 patrons or any event serving alcohol must have general liability insurance. A policy can be purchased on your behalf for \$200 - \$500 depending upon the event.

\*All in-house catering is subject to sales tax and a 20% service charge.



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## Antenna Site Rental Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>ELEVATED TOWER ANTENNA SITES*</b> Rates listed are monthly. Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.	
<b>TENANTS LEASING SPACE IN CITY BUILDING</b>	
1 - Antenna (includes 1 - 2' x 2' Floor Space in Building)	\$983.97
2 - Antennas (includes 1 - 2' x 2' Floor Space in building)	\$1,663.96
Additional Antenna	\$680.09
Microwave Dish or Satellite Dish up to 2' (includes 1 - 2' x 2' Floor Space in building)	\$1,308.30
Up to 3' Microwave or Satellite Dish (add to Dish Rate)	\$140.00
Up to 4' Microwave or Satellite Dish (add to Dish Rate)	\$268.00
<i>Limit One Coaxial Transmission, Hybrid or Other line per Antenna or other equipment</i>	
Additional Coaxial, Hybrid or Other line	\$145.85
Additional 2' x 2' Floor Space w/Antenna Lease	\$151.93
2' x 2' Foot Floor Space in Communications Building w/o Antenna Lease (City Pays for all Electricity in Building unless usage is excessive)	\$303.87
<b>TENANTS LEASING LAND ADJACENT TO WATER TOWER</b>	
<b>PCS/Cellular/Other 1 to 5 Antennas, Initial Installation</b>	
One to five antennas - flat monthly rate (includes up to a 10'x10' area if available)	\$2,010.23
Microwave or Satellite Dish up to 2' (add to monthly rate)	\$100.50
Microwave or Satellite Dish up to 3' (add to monthly rate)	\$140.00
Microwave or Satellite Dish up to 4' (add to monthly rate)	\$167.50
<i>Limit 1 Coaxial Transmission, Hybrid or Other line per Antenna or other equipment</i>	
Additional Coaxial Transmission Cable, Hybrid or Other line	\$402.00
<b>PCS/Cellular/Other 6 to 9 Antennas, Initial Installation</b>	
Six to nine antennas (per antenna rate per month, includes up to a 10'x10' area if available). Minimum of six Antennas & maximum of nine Antennas. Initial Installation - Microwave or Satellite Dish - depending on size is added to Antenna Rate as Outlined in the "1 to 5 Antennas" Category. Limit one Coaxial Transmission Cable, Hybrid or other per Antenna or other Equipment	\$435.50
Additional Coaxial Transmission Cable, Hybrid or Other line	\$435.50
<b>PCS/Cellular/Other 10 Antennas or More, Initial Installation</b>	
10 Antennas or More (per antenna rate per month; includes up to a 10' x 10' area if available). Initial Installation - Microwave or Satellite Dish - depending on size is added to Antenna Rate as Outlined in the "1 to 5 Antennas" Category. Limit one Coaxial Transmission Cable, Hybrid or other per Antenna or other Equipment	\$469.00
Additional Coaxial Transmission Cable, Hybrid or Other line	\$469.00
<b>ANTENNAS AND OTHER EQUIPMENT ADDED AFTER INITIAL INSTALLATION, All Categories Lease Amendment</b>	
Panel or Omni Directional Antenna, if located on same railing mount or bracket on pilaster	\$469.00
Panel or Omni Directional Antenna - New Location	\$670.00
Up to 2' Dish or Other Similar Size Antenna	\$1,005.00
Up to 3' Dish or Other Similar Size Antenna	\$1,139.00
Up to 4' Dish or Other Similar Size Antenna	\$1,273.00
Additional Coaxial Transmission Cable, Hybrid or Other line	\$435.50
Additional Equipment Occupying a Potential Antenna Mount Example: RRU or other type equipment (per RRU/other per month)	\$670.00

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### Antenna Site Rental Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Additional Equipment that does not occupy a Potential Antenna Mount but requires additional space on the tank or City monopole Example: RRU or other type equipment (per RRU/Other per month)	\$105.00
<b>ADDITIONAL LEASE AREA - All Sites</b>	
Additional lease area for ground equipment up to 450 sq. ft. (if available and approved by the City). If footprint for proposed equipment is less than 450', tenant will not be approved for 450' even if space is for future equipment.	\$1,215.50
...over 450 square feet (if available and approved by the City)	\$1.50/sq.ft.
<b>MISCELLANEOUS FEES</b>	
<b>Antenna Application - RF Study</b>	Rate set by consultant. See Antenna Application Form
<b>ESCROW AGREEMENTS</b>	
Escrow Agreements will be utilized for out-of-pocket expenses related to new installations or site changes and modifications to existing Tenant facilities. Determined by the size of the project, i.e. if structural analysis is required, plan review, site survey, easements, attorney lease or amendment consent preparation	Varies
<b>CITY LICENSE (DARK FIBER)</b>	
<i>Subject to change due to Dakota Broadband Board rate adjustments</i>	
Public to Public per Pair	\$65.00 per mile/month
Public to Private per Strand	\$77.51 per mile/month

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## Birnamwood Golf Course Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>GREEN FEES</b>	
Weekdays (Monday-Thursday)	\$14.75
Weekends/Holidays (Friday, Saturday, and Sunday)	\$15.50
Second Nine	50% Off first round
Early Rate (before 7am on Mondays-Thursdays)	\$11.75
Senior Rate (62+, Mondays-Thursdays all day)	\$13.50
Junior Rate (15 & under, Mondays-Thursdays all day)	\$13.50
Large Group Rate/Outside League (Adult)	\$14.25
Large Group Rate/Outside League (Junior and Senior)	\$13.00
Large Group Rate/Outside League (Weekend)	\$15.00
Active Duty Military Discount	\$2 off regular round
Fall Discount Rate - October 1 to End of Season	\$3 off regular round
<b>PACKAGES (Usable all times)</b>	
10 Round	\$125
20 Round	\$235
<b>ANNUAL PASSES (Usable all times)</b>	
1 Junior	\$375
1 Senior	\$375
1 Adult	\$400
<b>FAMILY PASSES (Usable all times)</b>	
2 People	\$550
Additions (each)	\$118
<b>LEAGUES</b>	
Adult	\$290
Senior	\$270
Junior	\$166
Annual Pass Holder	\$85
Junior League Annual Pass Holder	\$37
Sunday Fall	\$95
Sunday Fall Annual Pass Holder	\$16
Fall Adult	\$100
Fall Senior	\$89
Fall Annual Pass Holder	\$12
USGA Handicap fee-pass thru to USGA. Included in the 2022 league fee.	\$30
<b>TOURNAMENTS</b>	
Fire Muster	\$16
Fall Scramble	\$28
<b>RENTALS</b>	
Gas Cart	\$13
Senior Gas Cart	\$11
Gas Cart, 2nd Nine	\$6
Pull Cart	\$2
Clubs, Adult	\$5

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### Birnamwood Golf Course Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Clubs, Junior	\$4
Locker Rental	\$35
15 Round Cart Rental	\$145

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### Burnsville Community TV Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>DUPLICATION SERVICES - DVD (Includes case &amp; label)</b>	
1-19 Copies, per copy	\$30
20 Copies or more, per copy (Call for quote on larger orders)	\$15
Digital video file (download or transfer)	\$15
<b>CLASS FEES</b>	
Individual Class	\$0
Group Class (2 or more)	\$0
<b>PRODUCTION SERVICES (for other Government/Non-Profit)</b>	
Studio Rental with staff assistance (1/2 day)	\$250
Studio Rental with staff assistance (full day)	\$500
Production/Shoot/Edit/Script	\$55 hr/person
<b>EQUIPMENT RENTAL (for other Government/Non-Profit)</b>	
Portable Cart	\$300/day-event
Camera/Tripod System	\$100/day-event
<b>SPONSORSHIPS - Sports Cablecast</b>	
Pre- or Post-Game Show Sponsor	\$125/show
In-Game Sponsor	\$200/event
Play-of-the-Game Sponsor	\$75/event
Get to Know Package Sponsor	\$250/event
Total Package "Full Game" Sponsor	\$900/event

# Agenda Item #4.C.

## Facilities Room Rental Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>Council Chambers</b>	
City Sponsored	No charge
Local Non-Profit (3 hour min.) Monday-Friday 7am-12am and Saturday 8am-4:30pm Saturday after 4:30pm and all day Sunday	\$21 /hr \$44/hr
Local Resident/Business (3 hour min.)	\$64/hr \$356/day
Non-Resident Individual/Business (3 hour min.)	\$73/hr \$426/day
<b>Community Room - Both Sides (Dakota and Nicollet)</b>	
City Sponsored	No Charge
Local Non-Profit (3 hour min.) Monday-Friday 7am-12am & Saturday 8am-4:30pm (3 hour min.) Saturday after 4:30pm and all day Sunday (3 hour min.)	\$34/hr \$88/hr
Local Resident/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$156/hr \$938/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$175/hr \$1041/day
<b>Community Room - Large Side (Dakota A and B)</b>	
City Sponsored	No Charge
Local Non-Profit (3 hour min.) Monday-Friday 7am-12 midnight (3 hour min.) Saturday after 4:30pm and all day Sunday (3 hour min.)	\$25/hr \$44/hr
Local Resident/Business (3 hour min. after 4:30pm Sat., all day Sunday)	\$131/hr \$714/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$131/hr \$777/day
<b>Community Room - Small Side (Dakota A, Dakota B, or Nicollet)</b>	
City Sponsored	No Charge
Local Non-Profit (3 hour min.) Monday-Friday 7am-12 midnight (3 hour min.) Saturday after 4:30pm and all day Sunday (3 hour min.)	\$22/hr \$44/hr
Local Resident/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$50/hr \$316/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$61/hr \$392/day
<b>Conference Rooms A, B, D</b>	
City Sponsored	No Charge
Local Non-Profit (3 hour min.) Monday-Friday 5pm-midnight (3 hour min.)	\$15/hr

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### Facilities Room Rental Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$44/hr
Local Resident/Business (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	\$26/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$44/hr
Non-Resident Individual/Business (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	\$30/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$44/hr
<b>Damage Deposit</b>	
Community Rooms	\$300
<b>THE GARAGE</b>	
Rental fee for music non-profit organization use of site (per contract)	\$500 per month
<b>Facility Reservation Cancellation Fee</b>	
Facility Reservation Cancellation Fee	\$25
<b>Coffee with Rental</b>	
Per Cup	\$1
30 Cups	\$30
50 Cups	\$50
100 Cups	\$100
<b>Equipment Rental and Applicable Fees</b>	
Wi-Fi	Included with room rental fee
LCD Projector and Screen	Included with room rental fee
TV/VCR/DVD on Cart	Included with room rental fee
Overhead Projector	Included with room rental fee
Whiteboard w/Markers, Easels, Pad	Included with room rental fee
PA w/Speakers, 1 Hand-held Microphone	Included with room rental fee
Required Technician Rate When Using Council Chambers Dias	\$50/hr per person; 4 hr minimum

*Other facility rental fees may be negotiated by contract.*

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## Fire/EMS Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>PARAMEDIC AMBULANCE FEES AND CHARGES</b>	
Basic Life Support	\$1,764
Advanced Life Support 1	\$1,764
Advanced Life Support 2	\$2,158
Treatment/No Transport	\$535
Treatment/No Transport - Cardiac Arrest	\$1,103
Mileage	\$25
<b>SERVICES/STAND-BY</b>	
Chief Officer/Vehicle	\$105/hour
Firefighter	\$85/hour/person (2 hour min. per person)
<b>Standby at non-City events or other instances that are not related to emergency response</b> <u>VEHICLES INCLUDE PERSONNEL: (1 hour minimum with additional 1/2 hour on each side of the event time for set up and clean up)</u>	
Ambulance	\$220/hour
Brush Truck	\$157.50/hour
Water Tender	\$210/hour
Fire Engine/Rescue Company	\$315/hour
Ladder Truck	\$525/hour
<b>ADMINISTRATION FEES</b>	
Fire Report	No charge until threshold of \$2, then \$.25/sheet
CD Copy with Pictures	\$20
Instructor Fee	\$55 - \$100/hour
Ambulance Report	No charge until threshold of \$2.00, then \$.25 per sheet
Sign-Off on Form Provided by Outside Entity	\$36
Interviews of Fire personnel regarding civil actions not involving the City or its employees (to be conducted during off-duty hours)	Minimum 2 1/2 hours at time and 1/2 pay plus 20% PERA/Worker's Comp. Overhead charge.
<b>PLAN REVIEW FEES</b>	
<b>INTERNAL PLAN REVIEW - City Fire Personnel</b>	
First Plan (includes Hydraulic Calculations)	Plan review fees are equal to 65% of the Fire permit fee
Subsequent Review of Rejected Plan	Plan review fees are equal to 65% of the Fire permit fee
<b>EXTERNAL PLAN REVIEW - Third Party Vendor, at City's discretion</b>	
First Plan (includes Hydraulic Calculations) - hourly rate set by outside contracted technical specialists	Plan review fees are equal to 65% of the Fire permit fee or the recovery cost of the third party vendor, whichever is greater. Estimated hourly rate ranges from \$106 to \$160 per person per hour
Each Additional Plan for Same Project - hourly rate set by outside contracted technical specialists	Recovery cost of the third party vendor. Estimated hourly rate ranges from \$106 to \$160 per person per hour



# Agenda Item #4.C.

## Fire/EMS Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Subsequent Review of Rejected Plan - hourly rate set by outside contracted technical specialists	Plan review fees are equal to 65% of the Fire permit fee or the recovery cost of the third party vendor, whichever is greater. Estimated hourly rate ranges from \$106 to \$160 per person per hour
<b>SERVICE FEES</b>	
Vehicle Extrication Fee	\$500
Gas Line Encroachment	Services/Standby Rate based on hours at scene (rounded up to next ½ hour)
Chief Officer/Vehicle	\$105/hour
Ambulance	\$220/hour
Brush Truck	\$157.50/hour
Water Tender	\$210/hour
Fire Engine/Rescue Company	\$315/hour
Ladder Truck	\$525/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle)
Department Response to Non-Compliant Fire Code, City Ordinance, and the Law Incidents	Services/Standby Rate based on hours at scene (rounded up to next ½ hour)
Chief Officer/Vehicle	\$105/hour
Ambulance	\$220/hour
Brush Truck	\$157.50/hour
Water Tender	\$210/hour
Fire Engine/Rescue Company	\$315/hour
Ladder Truck	\$525/hour
	Minimum 1 Hour Services/Standby Rate per vehicle)
Foam Use of More Than Three 5-Gallon Pails	\$115 per 5-gallon pail
<b>PERMIT / INSPECTION FEES</b>	
<i>Fire Alarm - Sprinkler - Cooking Hood Systems, Storage Tanks, &amp; Fireworks require a final inspection from Staff.</i>	
Fire Suppression Permit	Minimum \$80 (includes \$1 State surcharge)  1.5% of job value less than or equal to \$10,000 and 1% of job value greater than \$10,000 plus surcharge (.0005 x job value)
Fire Alarm Permit (includes Low Voltage)	Minimum \$80 (includes \$1 State surcharge)  1.5% of job value less than or equal to \$10,000 and 1% of job value greater than \$10,000 plus surcharge (.0005 x job value)
Prescribed/Open/Controlled Burn Permit	\$80
(Must be performed by a licensed contractor and requires pre-burn and post-burn inspections)	
Prescribed/Open/Controlled Burn Extinguished by Fire Department (Failure to extinguish fire in compliance with permit issuance)	Services to Extinguish Rate based on hours at scene per vehicle (rounded up to the next ½ hour)

# Agenda Item #4.C.

## Fire/EMS Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Chief Officer/Vehicle	\$105/hour
Ambulance	\$220/hour
Brush Truck	\$157.50/hour
Water Tender	\$210/hour
Fire Engine/Rescue Company	\$315/hour
Ladder Truck	\$525/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle)
Permit Plan Review	Permit Plan Reviews are subject to the same fees as Plan Review fees.
Commercial: Storage Tank Removal/Installation (per tank), Above Ground and Below Ground - All tanks except septic	\$251
Residential: Storage Tank Removal/Installation (per tank), Above Ground and Below Ground - All tanks except septic	\$65
Fire Department Special and Miscellaneous Inspections	\$130
Tent Permit: temporary indoor or outdoor assemblies and temporary use of tents in excess of 200 square feet or canopies in excess of 400 square feet. Tent shall include canopies, temporary membrane structures and air supported or air inflated structures	\$50 per tent or canopy
Penalty for Failing to Obtain Permit - ( <i>Investigation Fee - intent is to double the permit fee (permit fee plus penalty)</i> )	Penalty for failing to obtain a permit prior to starting work required is up to the value of the permit fee established herein.
Final Permit Inspection - First Attempt	No Charge
Final Permit Inspection - 2nd and Subsequent Re-inspection  <i>If the Contractor is not ready for the inspection or fails the inspection, the Contractor will be charged a fee for re-inspections.</i>	\$100
<b>FALSE FIRE ALARMS</b>	
First 3 Alarms	No Charge
4th	4th \$150
5th	5th \$175
6th	6th \$200
7th	7th \$225
Increase for each additional alarm, no maximum (8th and more)	\$25 increase for each additional alarm, no maximum.
<b>FIREWORKS PERMITS</b>	
Fireworks Only Retail Seller	\$350
Mixed Use Retail Seller	\$100
Fireworks Display Permit	\$150
<b>APPLE VALLEY BURNSVILLE LAKEVILLE EAGAN TRAINING FACILITY RENTAL (ABLE)</b>	
Rental of Training Facility	\$250/hour (2 hour minimum)
ABLE Training Officer	\$80/hour
Cancellation Fee (less than 30 day notice)	\$75
<b>DISASTER RESPONSE</b>	
Disaster Response (any vehicle)	Current FEMA reimbursement rate for vehicle type and Direct Employee(s) Cost

# Agenda Item #4.C.

## Ice Center Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>HOURLY ICE RENTAL</b>	
Spring/Summer Ice (Mar 15, 2022 - Sept 14, 2022)	\$165-\$210
Winter, Prime Time (Sept 15, 2022 - Mar 14, 2023)	\$240
Winter, Non-Prime Time (Sept 15, 2022 - Mar 14, 2023)	\$165-\$210
Winter, Non-Prime Weekday Morning (school year only - Sept 2022-May 2023)	\$115
High School Games and Ice Center Ticket Sales Split	50% / 50%
BMVFSC and Ice Center Ticket Split for Annual Ice Show	50% / 50%
<i>Manager has authority to negotiate within range per market demand</i>	
<b>PUBLIC SKATING</b>	
Student and Adult (5-61 years)- Single Admission	\$7
Child and Senior Citizen- Single Admission (4 years and under/62 years and over)	\$5
Student and Adult 10-admission punch card	\$62
Student and Adult 20-admission punch card	\$119
Child and Senior 10-admission punch card	\$45
Child and Senior 20-admission punch card	\$85
<b>BIRTHDAY PARTIES (based on number of participants)</b>	
1-5 people	\$45
6-10 people	\$60
11-15 people	\$90
16-20 people	\$125
21-25 people	\$155
Over 25 people add an additional fee per person	\$4
<b>ADULT OPEN HOCKEY</b>	
League - Per Team	\$2,000 - \$3,000
Weekday	\$10
Weekend	\$10
10-admission punch card	\$90
20-admission punch card	\$170
<b>SKATING LESSONS</b>	
Private/Freestyle Lessons	\$120 - \$210
General Group Lessons	\$55 - \$130
<b>SKATE RENTAL</b>	
Daily rental	\$5
10-Punch card	\$45
<b>SKATE SHARPENING</b>	
Single Sharpening	\$7
10-Punch Card	\$62
<b>SKATING SHOW</b>	
Participant, 1st Show Number	\$110
Participant, 2nd Show Number	\$90
Adult, 3-Show pass	\$30
Adult, single admission	\$12

## Agenda Item #4.C.

### Ice Center Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Student/Senior, single admission	\$7
Child (4 years and under)	Free
<b>VENDING PERMIT</b>	
Daily Fee (Tournament Vendors, Other)	\$100
<b>AAA TOURNAMENTS AND SUMMER CLINICS</b>	
Blaze Summer Clinics	\$1,000-\$1,500

# Agenda Item #4.C.

## Business Permits, Licensing and Code Enforcement Fees & Charges

City of Burnsville 2022 Budget

	License Renewal Period	2022
<b>TOBACCO LICENSE</b>	July 1 - June 30	
Tobacco License		\$380
<b>LIQUOR, BEER AND WINE</b>	July 1 - June 30	
<b>On-Sale Liquor</b>		
License		\$8,100
Investigation Fee		\$1,500 + \$250/individual
Investigation Renewal		\$75
Change in Operating Manager/Officer		\$250
Sunday On-Sale		\$200
Brewer Taproom License		\$400
Cocktail Room License		\$400
Brewpub License		\$380
<b>Off-Sale</b>		
License (Non-participant of Best Practices)		\$380
License (Participant of Best Practices) *\$100 reduction in fee for agreeing with Best Practices conditions as set forth by State Statute.		\$280
Investigation Fee		\$1,500 + \$250/Individual
Investigation Renewal		\$75
Change in Operating Manager/Officer		\$250
<b>CLUB FEE</b>		
License		\$330-\$700
Investigation Fee		\$265
Change in Operating Manager/Officer		\$250
<b>WINE</b>		
License		\$1,730
Investigation Fee		\$500
Investigation Renewal		\$75
Change in Operating Manager/Officer		\$250
<b>3.2 ON-SALE</b>		
License		\$590
Investigation Fee		\$500
Change in Operating Manager/Officer		\$250
<b>3.2 Off-SALE</b>		
License		\$160
Investigation Fee		\$100
Change in Operating Manager/Officer		\$75
<b>Temporary Liquor</b>	1-4 days	
Malt, Wine, On-Sale, and Community Festival		\$105/day
<b>THERAPEUTIC MASSAGE</b>	July 1 - June 30	
Annual Enterprise License (includes 1 individual license)		\$200
Annual Individual Therapist License		\$75
Investigation Fee-Enterprise (includes 1 owner)		\$300
Investigation Fee-Individual Massage Therapist		\$200

# Agenda Item #4.C.

## Business Permits, Licensing and Code Enforcement Fees & Charges

City of Burnsville 2022 Budget

	License Renewal Period	2022
Reduction in investigation fee for providing current background report. (List of approved 3rd party background research companies and minimum report requirements will be provided by the Police Dept.)		(\$100)
Initial Inspection and 1st Reinspection (No charge if resolved at 1st reinspection)		No charge
Final Inspection (2nd reinspection)		\$185
<b>RESELLER FEES</b>	July 1 - June 30	
License		\$325
Investigation Fee/Change in Operating Manager/Officer Fee		\$500
Reseller Transaction Fee		\$1 per transaction
<b>ADULT BUSINESS FEE</b>	Jan 1 - Dec 31	
License		\$5,250
Investigation Fee		\$1,500
Change in Operating Manager/Officer		\$250
<b>GAMBLING FEES</b>	1-4 days	
Gambling Occasion		\$100
Gambling Premises Permit Fee		\$250
<b>LICENSING LATE FEE - percent of base fee</b>		25% for 15-29 days late 50% for 30-45 days late 100% for over 45 days late
<b>RENTAL LICENSING</b>	Annual	
Apartment Complex per Building		\$160
Apartment Complex per Unit (in addition to per building charge)		\$15
Townhome Complex per Building		\$100
Townhome Complex per Unit (in addition to per building charge)		\$15
Manufactured Home Park (only if park owns and rents dwelling units )		\$285
Manufactured Home Park per Unit (only for dwelling units owned and rented by the park)		\$60
Individual Unit (Single Family, Condo, Townhouse, Manufactured Home, etc.)		\$175
Individual Unit (condo, Townhouse, etc.) located within an association or within the same building		\$175
Rental License Reinspection Fee (for any type of unit)		\$185
Rental License Reinstatement Fee (per unit or building)		\$200
Common Area Annual Fire Inspection (per building)		\$160
Common Area - Fire Reinspection Fee		\$185
Late Fee (as percent of base fee)		25% for 15-29 days late 50% for 30-45 days late 100% for over 45 days late
Administrative Appeal Fee		
Residential		\$100
Commercial/Licensed Property		\$300
Rental Conversion Fee (new or over one year since expiration)		\$500
Short-Term Rental Permit Fee		\$55
<b>PROPERTY MAINTENANCE</b>	n/a	
Initial Inspection and 1st Re-inspection (no charge if resolved at 1st re-inspection)		No charge

## Agenda Item #4.C.

### Business Permits, Licensing and Code Enforcement Fees & Charges

City of Burnsville 2022 Budget

	License Renewal Period	2022
Final Inspection (2nd re-inspection) and Citation		\$170
Final Inspection (2nd re-inspection) and Administrative Citation		\$120
Any Subsequent Inspections		\$120
Weed Control and Other Property Clean-Up Administration Fee (per service)		\$50
<b>PROPERTY REPAIR</b>	n/a	
Property Repair Expense Assessment Request		\$420
Temporary Construction Noise Permit		\$175
<b>CODE ENFORCEMENT FEES</b>		
Administrative Citations		\$120
Check Cashing Permit Public Hearing Fee		\$100
Missed Scheduled Inspection Fee (i.e. "No Show")		\$50
<b>SPECIAL ASSESSMENT FEES</b>		
Administrative Fee (per code case)		\$50
Certification Interest Charge		4% above the most recent interest rates received on the sale of construction improvement bonds, rounded up to the nearest 0.5%
<b>SIGN PERMITS</b>		
Freestanding Temporary Sign		\$100
Temporary Banner Sign		\$200
<b>SPECIAL EVENT PERMITS</b>		
Special Sales Event - Home Occupation		\$25
Special Events		\$150
Special Events (Outdoor one day event with same day on site advertising only)		\$50
<b>BUSINESS PERMITS</b>		
Special Event Right-of-Way Permit		\$121

# Agenda Item #4.C.

## Permits & Inspections Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Contractor's License - (Heating, Ventilation, Refrigeration and Air Conditioning)	\$140
Lead Certification Verification	\$5
Building Permits* (Includes Manufactured Home Setup)	Permit Range (\$25-\$5,957 for project value up to \$1M) + \$4/\$1,000 of project value >\$1M
Building Permit Minimum Fee	\$74
Zoning Permit	\$78
Plan Review Fee	65% of permit fee
Foundation Inspection Fee	\$600
Final Grade and Stabilization	\$600
Residential Roofing	\$99
Residential Siding/Soffit/Fascia	\$99
Residential Windows/Doors	\$99
<b>Building Permits - Residential</b>	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$25
Cancellation (without reasonable notification)	\$25
<b>Building Permits - Commercial</b>	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$50 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	\$25
<b>MECHANICAL PERMITS - RESIDENTIAL*</b>	
Plumbing - New Single Family Residential	\$224
Plumbing Remodel	\$99
<b>Plumbing Permits - Residential</b>	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection fee	\$25
Cancellation (without reasonable notification)	\$25
<b>RPZ Permit -</b>	
Testing	\$30
New Installation	\$65
HVAC - New Single Family	\$224
HVAC Remodel	\$99
<b>Heating Permits - Residential</b>	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$25



# Agenda Item #4.C.

## Permits & Inspections Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Cancellation (without reasonable notification)	\$25
Gas Piping (per opening)	\$30
Water and Sewer - Residential	\$174
Private Disposal System	\$600
Fireplace	\$74
Water Softener, Water Heater, Air Conditioner, Furnace, or Single Fixture Replacement Only	\$74
<b>MECHANICAL PERMITS - COMMERCIAL</b>	
Plumbing - Non-Residential	.0263 of Contr.
Heating - Non-Residential	.0263 of Contr.
Heating Permits - Commercial	
Commercial Mechanical Plan Review Fee (for all plans)	10% of the cost HVAC Permit Fee
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar activity that requires a permits according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$50 or not to exceed value of fixed permit fee
Cancellation without reasonable notification	\$25
Gas Piping (per opening)	\$30
Water and Sewer - Commercial	\$270
Commercial Fire Line	\$270
Utility	.0263 of Contr.
Plumbing Permits - Commercial	
Commercial Plumbing Plan Review Fee: Required to have plan review for 5 fixtures or more	10% of the cost Plumbing Permit Fee
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$50 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	\$25
<b>ELECTRICAL PERMITS - RESIDENTIAL*</b>	
Complete wiring of new construction (includes service)	\$224
Upgraded electrical services and sub-panels	\$74
Wiring of additions/remodeling/rewiring	\$99
Minor work only (Installation, replacement, alteration, or repair limited to one inspection only)	\$74
Saver switch (installation verification inspection)	\$45
Electrical Permits - Residential	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$25
Cancellation (without reasonable notification)	\$25
<b>ELECTRICAL PERMITS - COMMERCIAL</b>	
Permit Fee based on Job Cost \$0-\$25,000 in valuation	.0263 of Contr.

# Agenda Item #4.C.

## Permits & Inspections Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Balance remaining \$25,001 & over	1% of Contr.
<b>Electrical Permits - Commercial</b>	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$99 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$50 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	\$25
<b>MISCELLANEOUS</b>	
Quarterly Basis Facility Maintenance	.0263 of Contr.
0 - 200 Amps temporary service during construction	\$74
Over 200 Amp temporary service during construction	\$135
Elevators and/or Moving Stairs	\$74
Carnival/Amusement Rides	\$225
Swimming Pools	\$138
Minimum fee for all permits	\$74
<b>STATE SURCHARGE ON COMMERCIAL BUILDING, AND MECHANICAL PERMITS</b>	
Surcharge Minimum fee	\$.0005 of value Minimum \$1
<b>SIGN PERMITS</b> Temporary and Special Event Sign Permits located in Business Permits, Licensing and Code Enforcement Fee Schedule	
Pylon Sign Permit	\$267
Monument Sign Permit	\$267
Freestanding Sign Permit	\$267
Wall Sign Permit	\$185
Sign Face Change Permit	\$185
Awning Signs (per building) and signs must all be the same	\$185
Temporary Decal Installation	\$267
Other Signs	\$78
<b>GRADING PERMIT FEES</b>	
90 cu. yds. or less	No charge
91 - 100 cu. yds.	\$48
101-1,000 cu. yds.	\$48/1st 100 yds. + \$22/per additional 100 yds. or fraction
1,001-10,000 cu. yds.	\$246/1st 1,000 yds. + \$18/ additional 1,000 yds. or fraction
10,001-100,000 cu. yds.	\$408/1st 10,000 yds. + \$78/ additional 10,000 yds. or fraction
100,001 cu. yds. or more	\$1,110/1st 100,000 yds. + \$43/ additional 10,000 yds. or fraction
<b>GRADING PLAN REVIEW FEES</b>	
90 cu. yds. or less	No charge
91 - 1,000 cu. yds.	\$48
1001-10,000 cu. yds.	\$62
10,001-100,000 cu. yds.	\$62/1st 10,000 yds. + \$31/ additional 10,000 yds. or fraction

## Agenda Item #4.C.

### Permits & Inspections Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
100,001-200,000 cu. yds.	\$341/1st 100,000 yds. + \$18/ additional 10,000 yds. or fraction
200,001 cu. yds. or more	\$503/1st 200,000 yds. + \$9/ additional 10,000 yds. or fraction
<b>BUILDING COMPLIANCE REQUESTS</b>	
Sign-Off on Form Provided by Outside Entity	\$36
Per Site Inspection - (Based on each trip required) / Compliance Letter	\$150 per inspection
Site Plan Review - (Code Analysis)	\$386

\*A Fee for any residential building permit may be reduced by a credit with a receipt from a related Community Education Class.

# Agenda Item #4.C.

## Planning Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>PUBLIC HEARING/PLANNING APPLICATIONS</b>	
<i>Escrows are set to recover costs of staff time, consultant costs, other expenses incurred</i>	
Conditional Use Permit-New and Amendments (Residential and Non-Residential)	\$750 Fee + \$5,000 Escrow
Planned Unit Development- Concept and/or Development Stage Amendments	\$750 Fee + \$5,000 Escrow
Interim Use Permit-New and Amendments	\$750 Fee + \$5,000 Escrow
Rezoning Request	\$750 Fee + \$5,000 Escrow
Comprehensive Plan Amendments	\$750 Fee + \$5,000 Escrow
Preliminary Plat and Final Plat	\$750 Fee + \$5,000 Escrow
Zoning Ordinance Amendment	\$750 Fee + \$5,000 Escrow
Appeals	\$5,000 Escrow
Review - cell tower/antenna on City property	\$750 Fee + \$5,000 Escrow
Environmental Review (EAW, EIS) (If the City is the Regulatory Government Unit (RGU))	\$750 + \$25,000 Escrow or Consultant Estimate whichever is greater
Environmental Review (EAW, EIS) (If the City is Not the RGU)	\$750 Fee + \$5,000 Escrow
Variance	\$750 Fee + \$1,000 Escrow
Variance, Single Family Home	\$375 Fee + 1,000 Escrow
Purchase of City/EDA Land	Appraisal cost (if requested) + \$5,000 escrow
TIF/Tax Abatement Application and Amendment Fee	\$7,500
TIF/Tax Abatement Minor Amendment Fee	\$2,500
TIF/Tax Abatement Minor Amendment, Commencement/Completion Date Change	\$1,000
TIF District Creation, Economic Development District	\$13,000
TIF District Creation, Housing District	\$13,000
TIF District Creation, Redevelopment District	\$18,000
TIF District Creation, Renovation and Renewal District	\$18,000
HIA Application Fee/Escrow	\$750 fee + \$5,000 escrow
<b>SERVICE FEES</b>	
Waiver of Subdivision	\$505
Tree Removal Application	\$268
Temp/Seasonal Outdoor Sales Permit, New	\$325
Temp/Seasonal Outdoor Sales Permit, Renewal	\$268
New Vehicle Temporary Storage	\$5,000
<b>Zoning Compliance Requests</b>	
Full Site Review and Compliance Letter	\$350
Flood Letters	\$69
Zoning Letters	\$69
Sign-Off, Form Provided by Outside Entity	\$36
City Written Compliance Letter	\$69
Additional Public Hearing Sign	\$25
<b>PUBLICATIONS</b>	
<b>Comprehensive Plan</b>	
Book	\$100
CD	\$30
Individual Section(s)	\$20

# Agenda Item #4.C.

## Planning Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Zoning Ordinance and Map	\$65/\$70
Zoning Map, Large/Small	\$40/\$15

# Agenda Item #4.C.

## Police Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>SERVICE FEES</b>	
Notary Public	\$1 per stamp
Recover Rate for Staff Time, Officer Interviews	Minimum 2.5 hours at Overtime Rate + 20% admin fee (unless specified in another area)
Clearance Letter	\$32
Fingerprinting	\$37
Report copy - accident/other:	
B&W	\$.25 per page
Color - letter or legal	\$1 per page
Oversized (11x17)	\$2 per page
Records requested by subpoena	\$.25 per page
Computerized record search	\$.25 per page - or actual costs of searching/retrieving data based on clerical salary
911 and Audio Statement Transcripts	\$29 per hour (\$29 deposit)
Registration fee (peddlers, solicitors, transient merchants, and mobile vending)	\$110
Dangerous dog registration	\$250
Temporary animal event permit	\$125
<b>NEWS RELEASES</b>	
Arrest and citation reports for commercial purposes	\$.25 per page
Accident reports for commercial purposes	\$.50 per accident
Audio/Video/Photo - CDs/DVDs/Blu-Rays	\$35
<b>ANIMAL RECLAMATION/IMPOUND FEES*</b>	
Board per day	\$25
First pick-up within 12 month period	\$35
Second pick-up within 12 month period	\$55
Third pick-up within 12 month period	\$105 plus citation
Confinement of rabid animal	\$425
<b>KENNEL LICENSE FEES - PER CALENDAR YEAR</b>	
Commercial	\$225
Residential	\$60
<b>CONTRACTED OVERTIME</b>	
Contracted Overtime for Police Security	\$95/hour
<b>CRIME SCENE CLASS</b>	
Crime Scene Class	\$700 - \$800
<b>FALSE POLICE ALARMS</b>	
First 3 Alarms	\$0/No Charge
4th and Successive Alarm(s)	\$160 per alarm

\*Fees collected and retained by animal control contractor.

# Agenda Item #4.C.

## Public Works Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>Street Reconstruction, Reclamation &amp; Rehabilitation Assessment Policy</b> <i>40% of the 3-year average of recon/reclamation/rehab construction costs</i>	
<b>LAND USE:</b>	<b>Recon/Reclamation/Rehab</b>
Single Family, Parks/Rec. & Open Space Land Uses <i>*Single family (detached and attached) are assessed a per-unit assessment based on these established rates</i>	\$36.22/\$21.85/\$16.12 Per ft
Multi-Family Residential and Manufactured Housing Land Uses	\$50.32/\$33.58/\$21.88 Per ft
All Other Land Uses	\$67.92/\$47.89/\$26.81 Per ft
<b>STORM SEWER AREA CHARGES</b>	
Single Family & Two Family (All R-1 & R-2 Zoning)	\$.25/Sq Ft
Multiple (All R-3 Zoning)(Mixed Use)	\$.34/Sq Ft
Commercial-Industrial (All B & I Zoning)	\$.37/Sq Ft
HOC 1 & 2	\$.36/Sq Ft
<b>City Sanitary Sewer Connection Charges (SAC)</b>	
Single Family, Duplex, Townhouse, Manufactured Home	\$603/SAC unit
Multiple (80% of Single Family), includes assisted living	\$603/SAC unit
Commercial	\$603/SAC unit
Industrial	\$603/SAC unit
Institutional: Churches, Schools, Hospitals, Nursing Homes	\$603/SAC unit
Mixed Use	Total of the applicable mixed use fee
<b>City Water Connection Charges (WAC)</b>	
Single Family, Duplex, Townhouse, Mobile Home	\$1,866/SAC unit
Multiple (80% of Single Family) includes assisted living	\$1,492/SAC unit
Commercial	\$1,866/SAC unit
Industrial	\$1,866/SAC unit
Institutional: Churches, Schools, Hospitals, Nursing Homes	\$1,866/SAC unit
Mixed Use	Total of the applicable mixed use fees
<b>CONSTRUCTION IN PUBLIC RIGHT-OF-WAY (ROW)</b>	
Curb Cuts	\$115
Excavation Permit	\$310 First 300 feet, \$.20/each add'l ft
Obstruction Permit	\$121
<b>BUS BENCHES</b>	
Bus Benches	\$40
Bus Benches License Renewal	\$175

## Public Works Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>MISC. DEVELOPMENT COSTS</b>	
Street Signs	\$385
Combined Street & Stop Sign	\$490
Regulatory/Warning Signs	\$300
Topo Mapping (Final Plat)	\$50/acre
Blue Prints	\$16/sheet
<b>LICENSES &amp; PERMITS</b>	
Solid Waste License Fee	\$345
Tree Contractor License Fee	\$45
Wetland Permit Fee	\$340
GIS Mapping	\$160/hour
<b>PARK DEDICATION FEES</b>	
<i>The Park Dedication formula is contained in the Subdivision Section of the City Code (Section 11-4-8). These fees establish the average cost per acre by zoning district and are utilized for purposes of calculating park dedication when City Council elects to take cash in lieu of land.</i>	
Based on a limited market value analysis conducted by a Real Estate Appraiser on an as-needed basis.	
R1-A	\$60,000
R-1	\$100,000
R-2	\$125,000
R3-A	\$175,000
R3-B	\$240,000
Mixed	Pro-rated based on actual use
Commercial	\$375,000
Industrial	\$185,000
Commercial Recreation District	Determined by the County Assessor
<b>OTHER</b>	
Encroachment Agreements, Processing Fee	\$552
Vacation of Easements	\$552
Online Bidding Downloads (Quest Fee, subject to change)	\$15/per download
Quest Online Bidding Fee Selection (Quest Fee, subject to change)	\$15/per download
Residential Hardship Boulevard Mowing Program (RHBMP)	\$130/lot
<b>ELECTRIC VEHICLE CHARGING STATIONS</b>	
Charge Vehicles, per kilowatt hour	\$0.10 per kilowatt hour
Non-Charging Use of Station	\$2/hr after 1 hour grace period
<b>EROSION CONTROL</b>	
Single Family (per lot)	\$78
Multi-Family (per acre)	\$102
Commercial (per acre)	\$114
<b>MAILBOX DAMAGED DUE TO WINTER STREET MAINTENANCE</b>	
Mail Box Only	\$50
Post Only	\$53



# Agenda Item #4.C.

## Public Works Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
<b>SPECIAL ASSESSMENTS</b>	
Special Assessment Interest (Average Interest on Debt Issued = average interest costs on most recent G.O. Improvement Bonds issued - the cost of borrowing to fund special assessments)	Average Interest on Debt Issued, plus 2% (Rounded up to nearest .5%)
New Water Connection Meter or Replacement (With Encoder & Electronic Radio Transmitter) Fees are set by current pricing from vendor plus 10%. Price changes vary by meter due to using current actual pricing from the vendor. The fee includes the meter, electronic radio transmitter, and connection hardware.	
<b>Sensus Meters</b>	
3/4 inch Meter Only	\$154
3/4 inch	\$342
1 inch Meter Only	\$242
1 inch	\$439
1 1/2 inch R2	\$801
1 1/2 Inch T2	\$1,197
2 inch R2	\$1,054
2 inch T2	\$1,362
2 inch C2	\$1,857
3 inch T2	\$1,722
3 inch C2	\$2,360
4 inch T2	\$3,161
4 inch C2	\$3,931
6 inch T2	\$5,145
6 inch C2	\$6,301
Other and Specialty Meters	Actual + 10%
Tampered/Damaged/Frozen Meter Replacement	Meter cost plus \$70 service call fee
Meter Horn 3/4 inch with swivel	\$113
Meter Horn 3/4 inch	\$82
Meter Horn 1 inch with swivel	\$199
Meter Horn 1 inch	\$168
Pressure Reducing Valve (3/4 Inch Wilkins)	\$147
<b>HYDRANTS</b>	
Hydrant Meter Rental Usage Charge - per 1000 gallons	\$4.33 per 1000 gallons - Minimum of \$100
2" or 3" Meter Refundable Deposit (if available)	\$1,675 Deposit
1" Meter Refundable Deposit	\$675 Deposit
Private Hydrant Inspection (Fee relates to the year of inspection/costs incurred by the city. The property is billed in arrears spread over the following year's utility bills.)	\$59 per hydrant
Private Hydrant Electronic Reporting Fee	\$12
Hydrant Replacement - Materials, Equipment, and Labor Rate	Cost plus 20% Overhead
<b>PUBLIC WORKS/UTILITIES LABOR/EQUIPMENT FEE</b>	
Labor - Operator Regular Time - Hourly	Labor Rate Including 20% Overhead Fee

## Agenda Item #4.C.

### Public Works Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022
Labor - Operator Overtime (1 1/2 Regular rate) - Hourly	Labor Rate Including 20% Overhead Fee
Heavy Equipment - Per Hour	\$164
Pickup - Per Hour	\$73
Weed Wrench-Buckthorn Removal	\$150 refundable deposit
<b>WATER USE RESTRICTION FEES</b>	
1st Violation within a calendar year	Warning Only
2nd Violation within a calendar year	\$25
3rd Violation within a calendar year	\$50
4th Violation within a calendar year	\$100
5th Violation within a calendar year	\$250

# Agenda Item #4.C.

## Recreation Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022 Resident	2022 Non-Resident
<b>Recreation Buildings</b>		
<b>Recreation Building Rental Damage Deposit for four park building rentals</b>		
Neill, Terrace Oaks West, Vista View	\$300	\$300
Nicollet Commons Park	\$250	\$250
<b>Terrace Oaks / Neill / Vista View</b>		
5 Hours Mon -Thurs	\$85	\$105
Per Day - Fri, Sat, Sun and Holidays	\$150	\$170
<b>Red Oak / NRH</b>		
5 Hours Mon - Thurs	\$65	\$85
Per Day - Fri, Sat, Sun and Holidays	\$105	\$130
<b>Timberland/Knob Hill/Highland Forest/Terrace Oaks East/South River Hills</b>		
5 Hours Mon - Thurs	\$45	\$55
Per Day - Fri, Sat, Sun and Holidays	\$75	\$85
<b>Picnic Shelters</b>		
Large - Per Day - Fri, Sat, Sun and Holidays	\$135	\$165
Large - 5 hours Mon-Thurs only	\$80	\$105
Large - hourly rate, minimum 2 hours, Mon-Thurs only	\$30	\$35
Small - Per Day - Fri, Sat, Sun and Holidays	\$85	\$105
Small - hourly rate, minimum 2 hours, Mon-Thurs only	\$30	\$35
<b>Park Rental (without Shelter) per day</b>		
Tyacke Park / Lake Park	\$130	\$135
Amphitheater per day	\$85	\$100
Bicentennial Garden - per hour	\$25	\$30
Nicollet Commons Park - per 4 hours	\$220	\$260
<b>Lac Lavon Concession</b>		
Concession Stand Rent	\$150	\$150
<b>Field Rental (Non Leagues)</b>		
Camp/Non-Local Youth Tournament/per Day	\$54	\$57
SB/BB/FB/Soccer - per Hour	\$21	\$23
Youth Tournament Fees	\$40 per day per field \$240 per day max	N/A
<b>Tournaments *</b>		
<b>Lac Lavon</b>		
Saturday	\$385	\$425
Sunday	\$290	\$320
<b>Other Sites - Sue Fischer, Neill, Alimagnet SB</b>		
Friday - per Field after 4pm	\$24	\$27
Saturday - per Field	\$50	\$63
Sunday - per Field (off at 4pm)	\$38	\$46
Tournament Staff Reimbursement	\$15	N/A
Seasonal employee per hour		
Tournament Cancellation Fee (inside 30 days)	\$100	\$100

# Agenda Item #4.C.

## Recreation Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022 Resident	2022 Non-Resident
<b>Enhanced Service Fee - Ball Fields</b>		
Burnsville Athletic Club	\$11,238	N/A
Valley Athletic Association	\$487	N/A
<b>League Play *</b>		
Adult Softball		
(Public) - per Game	\$14	N/A
(Private) - per Game	\$16	N/A
(Public) - per field playoffs	\$50	N/A
Adult BB/High School - per Game	\$57	N/A
Adult Soccer - per Game	\$54	N/A
Volleyball - per Game	\$10	N/A
Adult Ice Sports - per Game	\$15	N/A
BA 191 - per Game	\$10	N/A
<b>Red Oak Disc Golf Course</b>		
Tournament Rate- 6 Hr block of time	\$157	\$167
League Rate - Per 12 week league	\$52	\$63
<b>Hockey Rinks</b>		
Per Hour During Open Hours	\$15	\$17
Per hour during non-staffed hours[staff provided]	\$25	\$30
Per day/per rink	\$82	\$99
<b>Park Rentals &amp; Permits</b>		
Tennis Courts		
per hour	\$8	\$9
per day\per court	\$21	\$26
per complex\per day	\$84	\$94
Pickleball Courts		
per hour	\$8	\$9
per day\per court	\$21	\$26
per complex\per day	\$84	\$94
Volleyball Courts (No Ball)		
per hour	\$10	\$12
Canoe Rack Rental - per year	\$60	\$75
Canoe Rental - per hour (Crystal Beach Concession)	\$15	\$18
Canoe Rental - add'l hour (Crystal Beach Concession)	\$10	\$10
Canoe Rental Deposit - (refundable upon return of canoe in acceptable condition)	\$25	\$25
Paddleboard Rental - first hour (Crystal Beach Concession)	\$15	\$18
Paddleboard Rental - add'l hour (Crystal Beach Concession)	\$10	\$10
Paddleboard Rental Deposit - (refundable upon return of canoe in acceptable condition)	\$25	\$25
Garden Plot - per year	\$45	N/A
Mandala Style Plots		
20' x 10' Plot	\$50	N/A

# Agenda Item #4.C.

## Recreation Fees & Charges

City of Burnsville 2022 Budget

ITEM - ACTIVITY	2022 Resident	2022 Non-Resident
10' x 10' Plot	\$45	N/A
5' x 20' Plot	\$45	N/A
5' x 10' Plot	\$30	N/A
<i>Garden Plot applicants may request scholarship assistance for up to 1/2 the fee of the plot</i>		
Vending Permits - Food Trucks, vendors in parks, etc.		
per day	\$55	N/A
per year	\$500	N/A
per City Sponsored Event - flat fee	\$50 - \$250	N/A
per City Sponsored Event - revenue share	Varies per agreement	
Dog Park Permit		
per year	\$25	\$25
Lac Lavon Boat Launch	\$10	\$10
Event Bag - COUPON DISTRIBUTION	\$25	N/A
Memorial Bench Fee- Partnership with Burnsville Community Foundation	\$1,800	\$1,800
Civic Center Parking Lot - per day (Lots B & C Only)	\$150	\$210
<b>Youth Programs &amp; Individual Session Fees</b>		
KOS - Kids of Summer	\$140 per session or \$250 for both sessions	N/A
Individual Session	\$75-\$100	N/A
KOS Field Trips	\$12-\$100	N/A
Summer Day Camps	\$18-\$155	N/A
Field Trips	\$18-\$125	N/A
Non-School Day Activities	\$18-\$125	N/A
Family programs and Special Events	\$5-\$20	N/A
Preschool programs	\$40-\$65	N/A
<b>Adult Team Program Fees (All rates are per team)</b>		
Softball		
Summer	\$500-\$910	N/A
Fall	\$340-\$760	N/A
Broomball	\$240-\$380	N/A
Sand Volleyball	\$100-\$160	N/A
Bean Bag League	\$40-\$100	N/A
Indoor Volleyball League	\$120-\$200	N/A
<b>Cross Country Ski</b>		
Cross Country Ski Trails - per day	\$110	\$113
Cross Country Ski Practice (High School Teams)	\$110/\$22	\$120/\$28

\* Any extracurricular activity (such as baseball, softball, football, tennis, soccer, chess, cheerleading, dance, etc) that has comparable facilities available within the School District 191 will be assessed 75% of the normal recreation fee.

# Agenda Item #4.C.

## Utility Fees & Charges

City of Burnsville 2022 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2022)

ITEM - ACTIVITY	2022
<b>WATER USAGE RATES-Monthly Charges</b>	
<b>Residential, Apartments, &amp; Manufactured Homes</b> (Apartment & Manufactured Homes Base charge and consumption limits are multiplied by the # of units)	
Tier 1 - up to 5,000 gallons per month	\$2.32/1,000 Gal
Tier 2 - Over 5,000 gallons per month up to 15,000 gallons per month	\$2.89/1,000 Gal
Tier 3 - Over 15,000 gallons per month	\$3.62/1,000 Gal
<b>Commercial</b>	
Tier 1 - up to 15,000 gallons per month	\$2.32/1,000 Gal
Tier 2 - over 15,000 gallons per month up to 105,000 gallons per month	\$2.89/1,000 Gal
Tier 3 - Over 105,000 gallons per month	\$3.62/1,000 Gal
<b>Irrigation</b> (Includes Commercial, Apartment, Manufactured Home, & Association Sprinkler/Irrigation Meters)	
All usage	\$3.62/1,000 Gal
<b>Off-Peak Seasonal Snow Making</b>	
All usage	\$2.58/1,000 Gal
<b>SEWER USAGE RATES-Monthly Charges</b>	
<b>Residential, Apartments, &amp; Manufactured Homes</b> (Apartments & Manufactured Homes Base charges are per unit)	
Base Charge - Sewer - per meter	\$6.25
Base Charge - Sewer Only - not metered	\$26.51
Usage - Sewer Based on 100% Metered Water for Winter Months	\$4.05/1,000 Gal
<b>Commercial/Industrial</b>	
Base Charge - Sewer - per meter	\$6.25
Base Charge - Sewer Only - not metered	\$26.51
Usage - Sewer Based on 100% Metered Water for Winter Months	\$4.05/1,000 Gal
<b>OTHER WATER UTILITY CHARGES</b>	
<b>Water Meter Base Charges - Residential, Apartments, Manufactured Homes &amp; Commercial</b>	
Base Charge based on Meter Size - per meter each month:	
<b>Meters:</b>	
5/8 inch x 3/4 inch	\$9.26
1 inch	\$23.15
1 1/2 inch R2	\$46.31
1 1/2 inch T2	\$55.57
1 1/2 inch C2	\$55.57
2 inch R2	\$74.09
2 inch T2	\$87.98
2 inch C2	\$74.09
3 inch T2	\$201.89
3 inch C2	\$162.07
4 inch T2	\$347.29
4 inch C2	\$277.83

# Agenda Item #4.C.

## Utility Fees & Charges

City of Burnsville 2022 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2022)

ITEM - ACTIVITY	2022
6 inch T2	\$740.88
6 inch C2	\$625.12
8 inch Buck Hill	\$1,296.54
Other & Specialty Meters	Match formula for other base fees
<b>Water Fill Station Charges</b>	
Water Usage Charge per 1000 gallons	\$4.33 per 1000 Gallons
<b>Other</b>	
Water turn On / Off / Service Call	\$70.00
After Hours Call Out for Water Turn Off/On/Service Call	Overtime Rate +20%
<b>WATER &amp; SEWER FEES</b>	
Annual certification administrative charge	\$50.00
Certification administrative charge for accounts requiring certification more frequently than annually	10% of unpaid balance
Certification interest charge	4% above the most recent interest rates received on the sales of construction improvement bonds rounded to the nearest .5%
Late payment penalty charge - per month	1.5 %
Duplicate utility bill fee	\$1.00
Fee for Returned Check or ACH	Amount of returned check or ACH added back on utility account balance.
External Manual Meter Reading	\$70 Per monthly read
<b>STORM DRAINAGE UTILITY CHARGES</b>	
Per Residential Equivalent Unit (R.E.U.) - Monthly Charge	\$7.45 R.E.U
<b>SIDEWALK SNOWPLOWING</b>	
<b>Charged only to benefiting properties</b>	
Residential (R1 and R2 Zoning) Monthly Charge (per unit)	\$1.82
All Other Zoning Districts - Monthly Charge (per foot)	\$0.02
<b>Public Property Sidewalks and Trails (Charged to all utility accounts within City)</b>	
Residential - Monthly Charge	\$0.19
High Density - Monthly Charge per Unit (60% of Residential Rate)	\$0.10
Commercial/Industrial - Monthly Charge	\$1.77
<b>STREET LIGHT UTILITY</b>	
<b>Continuous Street Lighting (Charged only to benefiting properties)</b>	
Residential - Monthly Charge <i>High density is based on 60% of residential rate (Only applies to Itokah Valley &amp; Coppertop II)</i>	\$2.86
Commercial/Industrial - Monthly Charge - Per front foot	\$0.136
<b>Major Roadway Lighting (Charged to all utility accounts within City)</b>	
Residential - Monthly Charge	\$0.34

## Agenda Item #4.C.

### Utility Fees & Charges

City of Burnsville 2022 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2022)

ITEM - ACTIVITY	2022
High Density - Monthly Charge per Unit (60% of Residential Rate)	\$0.205
Commercial/Industrial - Monthly Charge	\$3.235



**Agenda Item #4.C.**

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**Agenda Item #4.C.**

**SUMMARY ORDINANCE NO. \_\_\_\_\_**

**CITY OF BURNSVILLE, MINNESOTA**

**AN ORDINANCE OF THE CITY OF BURNSVILLE, MINNESOTA  
ESTABLISHING THE CITY FEES AND CHARGES FOR 2022**

By the enactment of this Ordinance, the City Council establishes fees and charges required by the City Code for the year 2022 and to comply with Minnesota Statutes, §462.353, subd. 4. A printed copy of the entire ordinance is available for inspection by any person during the City Clerk's regular office hours.

Approved for publication by the City Council of the City of Burnsville, Minnesota this 7<sup>th</sup> day of December, 2021.

**BY ORDER OF THE CITY COUNCIL  
MACHEAL COLLINS, CITY CLERK**