

3-SEASON PORCH APPLICATION REQUIREMENTS

SUBMITTALS FOR PERMIT APPROVAL



- ✓ **Single Family Building Application completed and signed.**
- ✓ **2 copies of a Certificate of Survey**
- ✓ **2 copies of proposed design plans**



100 Civic Center Parkway
Burnsville, MN 55337-3817

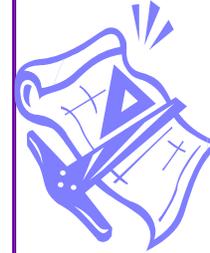
Phone: (952) 895-4444
Fax: (952) 895-4437

Proposed Plans—

Drawn to scale and include the following:

1. A floor plan including the following:
 - a. Proposed porch size
 - b. Size, type & spacing of floor joists & roof rafters
 - c. Size of decking and headers
 - d. Size, location and spacing of posts
2. A cross section view indicating the following:
 - a. Diameter and depth of footings
 - b. Size of posts
 - c. Header size supporting floor joists, over glazed and screened openings
 - d. Floor joist size and spacing
 - e. Flooring material
 - f. Guardrail height (if any)
 - g. Ceiling height
 - h. Type(s) of sheathing and siding material
 - i. Size and spacing of roof rafters and pitch of roof
3. Elevations indicating the following:
 - a. Height of structure from established grade
 - b. Size of headers
 - c. Type of roof covering material

CERTIFICATE OF SURVEY



The survey is to be drawn to scale indicating the lot dimensions, the location and ground coverage area of existing structure(s), and the location and area of the proposed structure. Indicate the setbacks from property lines and other buildings on the lot.

A Certificate of Survey for the property may be on file at City Hall. ***If the survey is pre 1995 you must provide a new survey with the permit application.***

3-SEASON PORCH



"Listen Respectfully, Think Ahead, Act Responsibly"

GENERAL BUILDING AND ZONING CODE REQUIREMENTS

- ▶ Footings shall be designed and constructed below frost depth (42" minimum ground cover required from bottom of footing to grade or side slope).
- ▶ Approved wood of natural resistance to decay or treated wood shall be used. Other man-made products (composite plastics) must be pre-approved by the City before use.
- ▶ Porches, which are more than thirty (30) inches above grade, shall be protected by a guardrail not less than thirty-six (36) inches in height. Open guardrails shall be protected by horizontal, vertical or diagonal rails such that a sphere four (4) inches in diameter cannot pass through. Open sides of stairs with a total rise of more than thirty (30) inches above the floor or grade below shall be protected by guardrail not less than thirty-four (34) inches in height measured vertically from the nosing of the treads. Open risers are not permitted.
- ▶ Screening alone is **not** an approved guardrail
- ▶ Floor joists spacing at twenty-four (24) inches on center requires two (2) inch nominal decking and floor joist spacing at sixteen (16) inches on center requires one (1) inch nominal decking.
- ▶ A level landing shall be provided on both sides of all doors.
- ▶ Tempered glass shall be provided in hazardous locations as required by code.
- ▶ Cantilevered floors of the house shall not support porch construction.
- ▶ Screen and 3-season porches are subject to the setback requirements for principal structures in the district in which they are located.

GENERAL NOTES:

- * The stamped, City approved Plan and Survey shall be kept on the job site until the final inspection has been made and approved.
- * The Inspection Record Card shall be placed on an exterior wall of the home near the porch location

CALL BEFORE YOU DIG;
IT'S THE LAW!!



Minnesota State law requires that anyone digging in the vicinity of buried underground utilities call Gopher State One Call and have them located. You must call at least 48 hours before you plan to dig.
(651) 454-0002

You are responsible for locating all private, underground utilities. A private locating service list is available at www.Gopherstateonecall.org

REQUIRED INSPECTIONS



Call 952-895-4444

Between 8:00 and 4:30
to schedule inspection

24 HR notice please

FOOTINGS: after holes are dug, but **PRI-OR TO POURING CONCRETE**

SHEATHING/HOUSE WRAP

FRAMING: after elec rough-in complete

INSULATION

FINAL: when the structure is complete

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